UNT Department of Biological Sciences Common Application.

NEW Application for Graduate Admissions, Teaching Assistantships, Tuition Scholarships (Beth Baird or other)

Please email this application to Dr. Douglas Root, LSCB 322 at droot@unt.edu. To ensure full consideration, submit your application by the deadlines announced.

**Select all options that you are applying for.**

**[ ]  TA positions: New and continuing students who do not have a TA but want one. Includes tuition scholarship**

**[ ]  Tuition scholarships: New or continuing students who are not requesting a TA position.**

**[ ]  Admissions: Send us the same application you submitted to the UNT Toulouse Graduate School**

**Basic Information (all fields required):**

**Name**  **email**  **Phone**

**Program**  **Degree**  **Intended start date**

 (Biology, Biochem & Mol Bio, Env Sci) (MA, MS, PhD) (Spring/Summer/Fall, 20XX)

**Major Advisor**

**Are you an RA switching to a TA?** **Are you enrolled without TA or RA support?**

**GRE V\_\_\_\_\_**; **%** **GRE Q**  ;  **%** **GRE W** ; \_\_  **%** **Date**

(**GRE optional but not required**. Please provide numeric AND percentile scores)

**TOEFL** **spoken TOEFL**  \_\_ **Date**  **Undergrad GPA**  **Graduate GPA**

**Degrees obtained; institution(s)**

**Other awards/scholarships (indicate pending or received):** 1.

 2. 3.

To be considered for a NEW TA position or Tuition Scholarship, submit the following to droot@unt.edu:

* **This form (UNT Department of Biological Sciences Common Application)**
* **Major Advisor Universal Recommendation Letter for Prospective TA recipients**
* **Curriculum Vitae**
* **For a TA, include a Teaching Assistantship Information form**

**If you are a prospective student** (never enrolled) or **If you are already enrolled** at UNT

have completed **less than 9 semester credit hours at UNT,** (e.g., RA  TA transfer), send

forward your complete **UNT admission package** \* **Transcripts** (from my.unt.edu is fine)

(including graduate school & departmental applications) \* **Laboratory Coordinator Universal**

**Recommendation Letter for Prospective Baird Scholars**

I have included all of the required materials for my application. I understand that incomplete applications will not be considered. I understand that it is my responsibility to ensure that the application packet is complete. I authorize the Dept. of Biological Sciences to authenticate all included information.

Name Date Student ID#

**Major Advisor Universal Recommendation Letter for Prospective TA recipients**

**To be completed by the Major Professor**

STUDENT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAJOR PROFESSOR NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When did/will the student begin graduate education at UNT?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Has the student been a TA at UNT previously? If so, when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Is the student currently supported by an RA at UNT? If so, for how long? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many RA positions are currently supported by your laboratory?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many TA positions are currently assigned to your graduate students?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you believe that extenuating circumstances should be evaluated in considering this student?\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, please provide a letter describing your current laboratory environment and personnel, and how this student would fit into this environment with the requested support. Attach additional sheets for the letter as needed. This description may include a table such as that below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Personnel Name** | Position | Support | Years at UNT | Expected graduation date |
|  |  |  |  |  |
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OBSERVATIONS AND COMMENTS (Please elaborate; include a separate sheet/letter if desired):

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Laboratory Coordinator Universal Recommendation Letter for Prospective Baird Scholars**

|  |
| --- |
| **Section I: To be completed by the Applicant** |
| NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Student # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Eaglemail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1) 1st Course # \_\_\_\_\_\_\_\_\_\_\_\_\_ |  Number of Semesters as TA in this course: \_\_\_\_\_\_\_ |
| 2) 2nd Course # (if appl.): \_\_\_\_\_\_\_ |  Number of Semesters as TA in this course: \_\_\_\_\_\_\_ |
| 3) 3rd Course # (if appl.): \_\_\_\_\_\_\_ |  Number of Semesters as TA in this course: \_\_\_\_\_\_\_ |

**Section II: To be completed by the Laboratory Coordinator**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have coordinated labs for the applicant for \_\_\_\_\_\_\_ semesters (including the current semester).

My confidence in ranking this applicant is (circle one) very high high reasonable poor

Student evaluations of this applicant (list evaluation scores for each semester or N/A): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check the box(es) which most accurately describe the above candidate

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **QUALITIES:** | Poor | Good/Average | Very Good | Excellent | Have Not Observed |
| Dependability, reliability |  |  |  |  |  |
| Preparedness |  |  |  |  |  |
| Knowledge of subject |  |  |  |  |  |
| Lectures at appropriate level |  |  |  |  |  |
| Rapport with students |  |  |  |  |  |
| General communication skills |  |  |  |  |  |
| Works well with others |  |  |  |  |  |
| Overall ranking as a TA |  |  |  |  |  |

I have coordinated approximately \_\_\_\_\_\_ TAs over \_\_\_\_\_\_years.

Overall, this candidate ranks in the top \_\_\_\_\_\_\_ percent as a TA.

OBSERVATIONS AND COMMENTS (Please elaborate on the above characteristics; include a separate sheet/letter if desired):

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instructions and Other Information:**

All students applying for a NEW TA position or Tuition Scholarship should submit the appropriate forms and documents by the deadline. Students must update their files by the Spring deadline for RENEWALS.

*See page 1 for the materials you need to submit. Either electronic and printed documents will be accepted. Scanned or photocopied copies of original documents will be accepted if they are legible; students are responsible for their own scanning and copying. If submitting electronically, use file names that include your name and the type of document (i.e., John\_Doe\_UNT\_Transcript.pdf). Original copies may be requested. Recommendation letters can be sent directly to Dr. Douglas Root (**DRoot@unt.edu**) by email or can be submitted in sealed envelopes to the Department of Biological Sciences Graduate Secretary.*

**Eligibility:**

Students must have a major advisor for their thesis/dissertation in order to be eligible for a TA position (or a Department-sponsored RA/GSA position) or a tuition scholarship. TA positions and Tuition Scholarships are competitive. All TA positions are contingent on demonstrating satisfactory skills in spoken English; students whose native language is not English will need to pass a Speak Test administered at the University of North Texas. Students who have previously held a tuition scholarship and are not continuing on a TA or GSA should request a RENEWAL. Students applying for a tuition scholarship (Baird, McBryde, GATS, etc.), must clearly document all sources of support, amount, and what is covered. Students wanting to transfer from non-departmental support to a TA need to complete this NEW application.

Tuition Scholarships are given for a maximum of 2 years for students pursuing an MS, and up to 5 years for students pursuing a PhD, with a possible 1-year extension. Tuition scholarships must be updated annually by submitting a renewal application by the Spring deadline (deadlines will be announced in a timely manner). Funding renewal is contingent on maintaining full-time status, academic excellence, research productivity, outreach activities, *and making satisfactory progress toward the degree.* For guidelines, refer to the Graduate Student Catalog Degree Requirements and Procedures, <http://www.unt.edu/catalog/grad/biol.htm>. *Failure to complete degree requirements (qualifying exams, etc.) in a timely manner is cause for a renewal to be refused.* Beth Baird Tuition Scholarships offer tuition support for the two long semesters only. **This scholarship does not have a cash value** and will not be paid out to students who have their tuition covered by another source. Scholarships are awarded through the Department of Biological Sciences Graduate Student Scholarship Committee with final approval from the Department Chair.

**Mission Statement and Selection Criteria for Departmental TA and Beth Baird Tuition Scholars:**

Departmental TA and Beth Baird Tuition Scholarships are intended to **attract** and **retain** outstanding graduate students to enhance scholarly activity within the Department of Biological Sciences. Recipients of a Beth Baird Tuition Scholarship are Beth Baird Scholars. Beth Baird Scholars recipients embody the mission of the Department of Biological Sciences[[1]](#footnote-1) and the University of North Texas[[2]](#footnote-2). Beth Baird Scholars recipients are selected on the basis of achievement and potential in research, academics, and professional communication and service. These guidelines are subject to change.

1. The Department of Biological Sciences promotes the discovery, advancement, and dissemination of basic and applied knowledge in the life and environment sciences by providing quality undergraduate and graduate education; conducting traditional, multidisciplinary research; supporting science education awareness outreach activities; and providing professional expertise and service to local, state and national constituencies. [↑](#footnote-ref-1)
2. The University of North Texas is a recognized student-centered public research university where we harness the power of ideas through a culture of learning based on diverse viewpoints, interdisciplinary endeavors, creativity and disciplined excellence. This is accomplished through a broad and balanced array of programs where well-prepared students and dedicated scholars and artists collaborate with our local and global communities in the creation, integration, application and dissemination of knowledge. In this way, UNT creates an enriched and sustainable future for our students, state, nation and world (Approved by Board of Regents May 12, 2006) [↑](#footnote-ref-2)