Quick Steps Guide for Visiting Scholar Process

1. Discuss activity with RIC and ECO representative
2. Notify the RIC and ECO at least two weeks in advance of any proposed onsite activates
3. Write plan to supervise onsite visitors
4. Prohibit use of Entity's hardware or software on the UNT network
5. Do not issue UNT EMPLIDs or provide access to UNT information resources
6. Disclose support and/or collaboration to federal funding agencies
7. Submit Data Management Plan
8. VPR approval for project agreements
9. Export control and/or intellectual property protection training
10. Post-monitoring Review